



Washington State Association of Permit Technicians

Conference Fee Scholarship Policy

In order to ensure the attendance of eligible members in need of funding, Washington State Association of Permit Technicians (WSAPT) establishes the following policy. A member must meet the following criteria to be eligible:

A member's jurisdiction will not reimburse any or all of the semi-annual meeting and accommodation charges for the conference.

The member must be a current voting member a minimum of 30 days prior to the Semi-Annual Meeting

WSAPT shall provide payment for all or part of the following costs:

- Semi-Annual meeting registration fee
- Class materials
- Accommodations

WSAPT will not reimburse the member for any meals or travel expenses incurred during the semi-annual meeting.

In order for a WSAPT member to be considered for this scholarship the member must submit a written request to WSAPT a minimum of 45 days prior to the date of the semi-annual meeting outlining the reason they are seeking payment under this policy and attach a completed registration form. A statement from the members jurisdiction will also be required confirming that they do not intend to provide assistance, either full or part to the member.

First consideration will be given to executive board members, second consideration will be given to committee chair(s) and third consideration will be given to the general membership in good standing. Upon receipt by WSAPT, the Executive Board will review the request(s) for consideration and notify the recipient(s) 30 days prior to the scheduled semi-annual meeting.

The number and award of scholarships will be determined by a majority vote of the Executive Board.